HMA Annual Meeting Agenda- October 14, 2019

I. Call to Order/Welcome ............................................. Karen MacDonald
II. Opening Prayer ..................................................... Ruth Syre
III. Declaration of Quorum ........................................... Pat Welsh
IV. Approval of 2018 Minutes ................................. Pat Welsh
V. Introduction of Staff and Board ......................... Karen MacDonald
   Welcome New Board Members
   Recognize Nominating Committee
   Farewell to Retiring Board Members
VI. Treasurer’s Report ................................................. Pat Welsh
VII. Executive Director’s Report .......................... Julie Ruchniewicz
VIII. Organizational Affiliate to American
       Nurses Association Report .................. Felicia Stewart
IX. Faith Community Nursing and Program
    Leadership Report ............................................. Nancy Durbin
X. 2018-2019 Accomplishments .......................... Karen MacDonald
XI. 2019-2020 HMA Visions ................................. Karen MacDonald
    2020 Conference .............................................. Nancy Durbin
XII. Discussion Regarding Board Participation..... Carol Fout-Zignani
XIII. Q & A ................................................................. ALL
XIV. Closing Prayer/Adjourn ..................................... Linda Hall/Karen MacDonald
Opening Prayer
Ruth Syre, Dir. of Public Relations
Declaration of Quorum

Pat Welsh, Secretary
Approval of Annual Meeting Minutes
Sept 2018
Pat Welsh, Secretary
HMA Staff

Executive Director
Julie Ruchniewicz

Office Manager
Kristina Heaton

Graphic Designer/Web Manager
Annemarie Halfpap
Nominating Committee

Chairperson, Marcus M. Gaut, DNP, RN-BC

Member, Carol Fout-Zignani, MSN, BSN, RN

Member, Deborah Ringen, MSN, RN-BC

Thank you!!
Farewell to Board Members

Beverly Lunsford
- 8 years on the Board
  - 7 Years as Research Director
  - 1 Year as Vice-President

Pat Welsh
- 7 years HMA Conference Planning Committee
- 5 years on the Board
  - 4 years on the Board as Treasurer
  - 1 year Secretary/Treasurer

Thank you!!
Health Ministries Association
Balance Sheet
As of July 31, 2019

<table>
<thead>
<tr>
<th></th>
<th>2018</th>
<th>2019</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Assets</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total Checking/Savings</td>
<td>$232,651</td>
<td>$209,158</td>
</tr>
<tr>
<td>Total Fixed Assets</td>
<td>$5,550</td>
<td>$8,498</td>
</tr>
<tr>
<td><strong>Total Assets</strong></td>
<td>$238,201</td>
<td>$217,656</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th></th>
<th>2018</th>
<th>2019</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Liabilities &amp; Fund Balances</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total Liabilities</td>
<td>$0</td>
<td>$5</td>
</tr>
<tr>
<td>Fund Balances</td>
<td>$197,333</td>
<td>$225,503</td>
</tr>
<tr>
<td>Net Surplus</td>
<td>40,868</td>
<td>(7,852)</td>
</tr>
<tr>
<td><strong>Total Fund Balances</strong></td>
<td>$238,201</td>
<td>$217,656</td>
</tr>
</tbody>
</table>

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<thead>
<tr>
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<tr>
<td><strong>Total Liabilities &amp; Fund Balances</strong></td>
<td><strong>$238,201</strong></td>
<td><strong>$217,656</strong></td>
</tr>
</tbody>
</table>
## FINANCIAL REPORT cont. . .
### Revenue and Expense Summary-YTD as of July 31, 2019

<table>
<thead>
<tr>
<th>Revenue</th>
<th>2018</th>
<th>2019</th>
</tr>
</thead>
<tbody>
<tr>
<td>Membership Dues</td>
<td>$18,400</td>
<td>$13,050</td>
</tr>
<tr>
<td>Federal Grants</td>
<td>$0</td>
<td>$0</td>
</tr>
<tr>
<td>Gifts: Corporate and Individual</td>
<td>$310</td>
<td>$517</td>
</tr>
<tr>
<td>Conference Receipts</td>
<td>$34,241</td>
<td>$12,808</td>
</tr>
<tr>
<td>Merchandise Sales-gross</td>
<td>$11,468</td>
<td>$2,911</td>
</tr>
<tr>
<td>Royalties</td>
<td>$1,360</td>
<td>$2,090</td>
</tr>
<tr>
<td>Educational Workshops</td>
<td>$800</td>
<td>$400</td>
</tr>
<tr>
<td>Cost of Merch Sales</td>
<td>$0</td>
<td>(4,007)</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Expenses</th>
<th>2018</th>
<th>2019</th>
</tr>
</thead>
<tbody>
<tr>
<td>Exec Director (salary+tax)</td>
<td>$0</td>
<td>$6,996</td>
</tr>
<tr>
<td>Office Management</td>
<td>$10,337</td>
<td>$8,152</td>
</tr>
<tr>
<td>Legal &amp; Professional Fees</td>
<td>$1,402</td>
<td>$4,685</td>
</tr>
<tr>
<td>Taxes, Licenses, Fees</td>
<td>$161</td>
<td>$206</td>
</tr>
<tr>
<td>Credit Card/Bank Charges</td>
<td>$1,945</td>
<td>$930</td>
</tr>
<tr>
<td>Office Expenses (Supplies and Phone)</td>
<td>$706</td>
<td>$718</td>
</tr>
<tr>
<td>Printing &amp; Postage</td>
<td>$1,355</td>
<td>$181</td>
</tr>
<tr>
<td>Travel &amp; Meeting Exp.</td>
<td>$1,457</td>
<td>$3,621</td>
</tr>
<tr>
<td>Computer/Graphic Design Services, &amp; Marketing</td>
<td>$7,162</td>
<td>$5,906</td>
</tr>
<tr>
<td>Conference Expenses</td>
<td>$1,186</td>
<td>$6,117</td>
</tr>
<tr>
<td>Membership Dues</td>
<td>$0</td>
<td>$0</td>
</tr>
<tr>
<td>Depreciation/Amortization</td>
<td>$0</td>
<td>(1,891)</td>
</tr>
<tr>
<td>Total Expenses</td>
<td>$25,711</td>
<td>$35,621</td>
</tr>
</tbody>
</table>

| Surplus of Revenues over Expenses| $40,868   | (7,852)   |
Why was HMA there?
37 Organizational Affiliates in the ANA

- Academy of Medical-Surgical Nurses
- Academy of Neonatal Nursing, LLC
- American Academy of Ambulatory Care Nursing
- American Association of Colleges of Nursing
- American Association of Critical-Care Nurses
- American Association of Diabetes Educators
- American Association of Neuroscience Nurses
- American Association of Nurse Anesthetists
- American Association of Occupational Health Nurses, Inc.
- American College of Nurse-Midwives
- American Holistic Nurses Association
- American Nephrology Nurses' Association
- American Pediatric Surgical Nurses Association
- American Psychiatric Nurses Association
- Association for Nursing Professional Development
- Association for Radiologic & Imaging Nursing
- Association of Nurses in AIDS Care
- Association of periOperative Registered Nurses
- Association of Rehabilitation Nurses
- Association of Women's Health, Obstetric & Neonatal Nurses
- Dermatology Nurses' Association
- Emergency Nurses Association
- Health Ministries Association
- Hospice and Palliative Nurses Association
- Infusion Nurses Society
- International Association of Forensic Nurses
- International Nurses Society on Addictions
- National Association of Clinical Nurse Specialists
- National Association of Neonatal Nurses
- National Association of Nurse Practitioners in Women's Health
- National Association of School Nurses
- Nurses Organization of Veterans Affairs
- Oncology Nursing Society
- Organization for Associate Degree Nursing
- Philippine Nurses Association of America new in 2019!
- Preventive Cardiovascular Nurses Association
- Wound, Ostomy, Continence Nurses Society
Thank you for the 3rd opportunity to represent HMA as the OA to ANA!!

- Nursing Now (year 2 of 3 year campaign)—key issues include workplace violence, pay equity, staffing shortages, and barriers to practice
- Hospice and Palliative Nurses Association “I Said What I Want” campaign
- Association for Radiologic & Imaging Nursing “Radiology Nursing for Non-Radiology Nurse”
- Suicide among nurses and prevention measures
- Staffing standards discussion regarding guidelines/standards
- Over 100,000 nurses participating in Healthy Nurse Healthy Nation
- Membership stratification efforts of ANA (early career, up and comer, nursing leader)—free webinars that do not require ANA membership
Next OA Meeting—Cleveland, OH
November 2019
As an Organizational Affiliate to the ANA, HMA has a voting seat at the Membership Assembly along with the other OAs and state delegates.

- Led by new ANA President Dr Ernest Grant from North Carolina
- This year’s dialogue forums focused on
  - removal of outdated ANA language to increasing access to vaccination compliance
  - visibility of nurses in the media
  - DACA recipients’ eligibility to take the NCLEX
  - nursing perspective on solving the public health crisis of human trafficking
- Built on works from last year’s dialogue forums
  - regarding secondary opioid exposure considerations
  - the presidential endorsement process
  - the ANA position statement regarding the nurse’s role when a patient requests aid in dying
Faith Community Nursing & Program
Leadership Report 2019
Nancy Durbin, MS BSN RN-BC

• Faith Community Nurse Professional Nursing Certification Options ~ ANCC & AHNCC
• Non-Nursing Certificate Westberg Institute
• Faith Community Mentor Program
• Faith Community Nurse Society~
• Program Leadership ~ programs across the country changing
2022 Faith Community Nursing Scope & Standards Update

• **Policy:** It is the policy of HMA to establish a formal process for the revision of the existing edition *Faith Community Nursing Scope and Standards of Practice*

• **Purpose:** The purpose of this policy is to outline the formal process established for revisions to an existing edition of *Faith Community Nursing Scope and Standards of Practice*
2018-2019 HMA Accomplishments

HMA current membership as of (10/10/2019): 343

Successful 2019 Conference celebrating 30 years!! (114 Registrants)

Time dedicated by Board members: over 2100 hours

- HMA Today Publications, HMA Eblasts, Facebook posts, Website updates
- Podcast support
- Hired our first HMA Executive Director and new Office Manager as salaried employees (not contract workers)
- Policy & Procedure creation/refinement: statement of non-endorsement for sharing of resources, FCN Scope and Standards of Practice, annual award policy, position descriptions
- Promoting the professional role of the faith community nurse
- Providing assistance with persons developing health ministries
- Mentor/Mentee program for FCNs
- Online board voting
Sampling of Partnerships

- Academy of Nutrition and Dietetics
- Holistic Nurses Association
- Westburg Institute
- Maryland Faith Health Network
- Wesley Theological Seminary
- Catholic Health Initiative
- American Nurses Association
2019-2020 HMA Visions

- Strengthening internal structure, records, etc
- Strengthening membership recruitment and engagement
- Prepare successors for BOD roles
- Improve HMA’s visibility via offering and developing collaborations
- Explore online CEU opportunities
- Promote regional connections and shared resources
- Transition Program Leadership for newly elected board
- Grant to sustain paid positions
See you next year!!
September 13-15, 2020

Techny Towers
Retreat and
Conference
Center

Techny, IL
Opportunities to Serve in HMA

Carol Fout-Zignani
Member, Nominating Committee
Questions ???
Closing Prayer/Adjourn

Linda Hall
Dir. for Health Ministry and Spiritual Leadership