Health Ministries Association

2020 Annual Meeting

October 29, 2020
ONLINE via ZOOM

If you encounter issues after logging into Zoom, contact _______
AGENDA

I. Call to Order/Welcome .................................................................Karen MacDonald

II. Opening Prayer .................................................................Neppie Alexander

III. AUTUMN FEST contest winners, music

IV. Declaration of Quorum ..........................................................Ruth Syre

V. Approval of 2019 Annual Meeting Minutes ...................................Ruth Syre

VI. Introduction of Staff and Board ................................................Karen MacDonald
    Welcome New Board Members
    Recognize Nominating Committee
    Farewell to Retiring Board Members

VII. Treasurer’s Report ...............................................................Deborah Dixson

VII. Executive Director’s Report ...................................................Julie Ruchniewicz

IX. Organizational Affiliate to American Nurses Association Report...Felicia Stewart

X. 2019-2020 Accomplishments...................................................Karen MacDonald

XI. 2020-2021 Visions
    2021 Conference .................................................................Nancy Durbin
    Scope and Standards..........................................................Nancy Durbin/Felicia Stewart
    Additional Comments from Vice President .........................Denise Viker

XII. Q & A ..................................................................................ALL

XIII. Closing Prayer .................................................................New BOD member

XIV. Adjourn ..............................................................................Karen MacDonald
Call the Meeting to Order
Opening Prayer
Health Ministries Association
Autumn Fest Winner(s)
Declaration of Quorum
Approval of 2019 Annual Meeting Minutes
Welcome New Board Members

Amy Armanious DNP, MSOL, RN
Cari Moodie BSN, RN
Vanessa Burkes-County MSW
Gail Willingham-Thornton RN, BSN
Nominating Committee

Deborah Ringen MSN, RN-BC
Sandra Hoskins MSN, RN
Julissa Ricks

Thank you!!
Farewell to Board Members

Nancy Durbin MS, BSN, RN-BC
Karen MacDonald M.Div
Felicia Stewart DNP, FNP-C, RN-BC
Ruth Syre MSN, RN-BC
Linda Hall MSN, RN

Thank you!!
# Financial Report

Health Ministries Association  
Balance Sheet as of September 30, 2020

<table>
<thead>
<tr>
<th>Assets</th>
<th>2018</th>
<th>2020</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total Checking/Savings</td>
<td>$232,651</td>
<td>$196,099</td>
</tr>
<tr>
<td>Total Fixed Assets</td>
<td>$5,550</td>
<td>$8,498</td>
</tr>
<tr>
<td><strong>Total Assets</strong></td>
<td><strong>$238,201</strong></td>
<td><strong>$207,604</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Liabilities &amp; Fund Balances</th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Total Liabilities</td>
<td>$0</td>
<td>$1,311</td>
</tr>
<tr>
<td>Fund Balances</td>
<td>$197,333</td>
<td>$75,887</td>
</tr>
<tr>
<td>Net Surplus</td>
<td>40,868</td>
<td>$178,341</td>
</tr>
<tr>
<td>net income</td>
<td>-46,624</td>
<td></td>
</tr>
<tr>
<td><strong>Total Fund Balances</strong></td>
<td><strong>$238,201</strong></td>
<td><strong>$131,717</strong></td>
</tr>
</tbody>
</table>

| Total Liabilities & Fund Balances | $238,201 | $207,604 |
## Revenue and Expense Summary - YTD August 31, 2020

### Revenue

<table>
<thead>
<tr>
<th>Description</th>
<th>2018</th>
<th>2020</th>
</tr>
</thead>
<tbody>
<tr>
<td>Membership Dues</td>
<td>$18,400</td>
<td>$11,690</td>
</tr>
<tr>
<td>Federal Grants</td>
<td>$0</td>
<td>$76,576.00</td>
</tr>
<tr>
<td>Gifts: Corporate and Individual</td>
<td>$310</td>
<td>770.90</td>
</tr>
<tr>
<td>Conference Receipts</td>
<td>$34,241</td>
<td>$1,116</td>
</tr>
<tr>
<td>Merchandise Sales-gross</td>
<td>$11,468</td>
<td>1,184.50</td>
</tr>
<tr>
<td>Royalties</td>
<td>$1,360</td>
<td>$664.45</td>
</tr>
<tr>
<td>Educational Workshops</td>
<td>$800</td>
<td>0.00</td>
</tr>
<tr>
<td>Cost of Merch Sales</td>
<td>$0</td>
<td>1,184.50</td>
</tr>
<tr>
<td>Total Revenue</td>
<td>--------</td>
<td>15,509.85</td>
</tr>
</tbody>
</table>

### Expenses

<table>
<thead>
<tr>
<th>Description</th>
<th>2018</th>
<th>2020</th>
</tr>
</thead>
<tbody>
<tr>
<td>Exec Director (salary+tax)</td>
<td>$0</td>
<td>21,074.24</td>
</tr>
<tr>
<td>Office Management</td>
<td>$10,337</td>
<td>14,657.07</td>
</tr>
<tr>
<td>Legal &amp; Professional Fees</td>
<td>$1,402</td>
<td>2,359.90</td>
</tr>
<tr>
<td>Taxes, Licenses, Fees</td>
<td>$161</td>
<td>310.00</td>
</tr>
<tr>
<td>Credit Card/Bank Charges</td>
<td>$1,945</td>
<td>1,311.08</td>
</tr>
<tr>
<td>Office Expenses (Supplies and Phone)</td>
<td>$706</td>
<td>1,587.68</td>
</tr>
<tr>
<td>Printing &amp; Postage</td>
<td>$1,355</td>
<td>$142.85</td>
</tr>
<tr>
<td>Travel &amp; Meeting Exp.</td>
<td>$1,457</td>
<td>1,311.18</td>
</tr>
<tr>
<td>Computer/Graphic Design Services, &amp; Marketing</td>
<td>$7,162</td>
<td>7,282.28</td>
</tr>
<tr>
<td>Conference Expenses</td>
<td>$1,186</td>
<td>1,116.26</td>
</tr>
<tr>
<td>Membership Dues</td>
<td>$0</td>
<td>1,198.00</td>
</tr>
<tr>
<td>Depreciation/Amortization</td>
<td>$0</td>
<td>8,498.61</td>
</tr>
<tr>
<td>Total Expenses</td>
<td>$25,711</td>
<td>64,182.76</td>
</tr>
</tbody>
</table>

Total Revenue: $66,579 $12,073.95
Report from the
HMA
Executive Director
Julie Ruchniewicz
Organizational Affiliate
to the
American Nurses
Association
Report
2019-20 Accomplishments

HMA current membership as of (10/20/2020): **308**

Time dedicated by Board members: **over 2100 hours!!!**

- HMA Today Publications, HMA Eblasts, Facebook posts, Website updates, blog sites
- Numerous Policies and Procedures
- Membership drive “$20 in 2020”
- Bag of Ideas
- HMA Book Club
- Implementing Zoom for all meetings
- Celebration of Year of the Nurse
- Maintaining a robust Marketing Guidance Committee
- Survey of membership and creation of Membership Task Force
- Creation of Website Committee
- Planning for expansion of online resources
Sampling of Partnerships

- Common Spirit Health
- American Nurses Credentialing Center
- Holistic Nurses Association
- Catholic Health Association of the United States
- American Nurses Association
- American Psychiatric Nurses Association
- Academy of Nutrition and Dietetics
- Westberg Institute
- Centers for Medicare and Medicaid Services
- Holy Cross/Trinity Health FCN Network
- Adventist Healthcare FCN Network
- Faith Community Nurses International
- National Alliance on Mental Illness
- Trenton Health Team Community Advisory Board
- New Jersey Minority Aging Collaborative
- Episcopal Diocese of New Jersey
2020-2021 Visions

2021 Annual Conference

Scope and Standards

Additional Comments from Vice President
Questions???
Closing Prayer
Adjourn the Meeting